SELWOOD PARISH COUNCIL

Minutes of Selwood Parish Council meeting held at 6.45pm on Wednesday 6th of May 2026 in East Woodlands Village Hall BA11 5LQ.

Present: Cllrs Dowling, Anderson, Marshall, G & J Stickley.

In attendance: Sammie Millard-Jones – Clerk & SC Cllr Dimery & Shannon Brooke.

05/01 To elect a Chairman & Vice Chairman (R) Declaration of Acceptance of Office
It was **resolved** to elect Cllr Dowling as Chair and the Declaration of Acceptance of Office signed. Cllr Hammons was elected as Vice Chair, Declaration of Acceptance of Office to be signed at the next meeting.

05/02 To receive apologies for absence.
Cllr Hammons & Knight. SC Cllrs Kaye, Dunk & Collins.

05/03 To receive declarations of personal/prejudicial/disclosable pecuniary interests.
None

05/04 To approve the minutes of the meeting held on the 2n April 2026.
The minutes from the Meeting of the Parish Council (PC) on the 2nd April 2026 having been previously circulated, were taken as read. It was **resolved** to approve the Minutes.

05/05 Planning:
2026/0216 Outline application with all matters reserved except means of access for the development of up to 360 dwellings & land for a community facility, public open space, play facilities, sustainable urban drainage, ecological mitigation & supporting infrastructure.
It was **resolved** to submit Cllr Hammons document that had been shared with all Councillors.

2026/0602/FUL (Masonry Barn) & 2026/0605/FUL (Steel Framed Barn) at Court Farm, West Woodlands BA11 5EN
It was **resolved to** support on the condition that the building has stone or stone clad walls and a tiled roof to be in keeping with neighbouring properties.

2026/0617/HSE Replace existing playground with new. The Lighthouse Bulls Quarries Road Tytherington Frome Somerset.
It was **resolved** to support.

2026/0643/FUL Application for technical details consent following grant of permission in principle 2024/0497/PIP for the erection of 3no.dwellings Land Centred Coordinates 378600 150050 Oldford Hill Oldford
Resident contacted the PC stating that there were no planning notices displayed.
To support the officer's decision and to raise the issue that there is no new Flood Strategy available on the planning portal.

2026/0653/HSE & 0654/LBC Replacement single storey porch. Selwood Manor Jacks Lane Spring Gardens Frome Somerset
It was **resolved** to support.

2026/0765/HSE & 2026/0766/LBC Replacement of existing windows to main house and lean-to, and replacement doors and windows to rear extension. Maed House Old Wells Road To Elm Lane Egford Frome Somerset.
No comments

Delegated Powers

Report on decisions by SC

05/06 Planning update (R) To consider legal advice & associated costs
If an appeal is lodged as expected, then there is a strategy.

05/07 To re-adopt the LGA Code of Conduct 2023 and to confirm that summons, agendas and other documents will be accepted by email as proper service (R).
It was **resolved** re-adopt the LGA Code of Conduct 2021 and to confirm that summons, agendas and other documents will be accepted by email as proper service (R).

05/08 To consider & confirm that the Council is insured (R) To review provision
It was **resolved** to sign up to Zurich as a provider for a second year.

05/09 To note that all policy documents are published on the Selwood Parish Council website.
All documents are available on the website.

05/10 To re-adopt Financial Regulations and Standing Orders (R)
It was **resolved** to re-adopt Financial Regulations and Standing Orders.

05/11 To note that Clerk passwords are held in a sealed envelope in accordance with Financial Regulations 6.11
The Clerk gave the Chair an envelope with the up-to-date passwords for the Parish Council.

05/12 Finance(R)
a) Approval of Payments & Receipts

Payments

To whom	Description	Net	VAT	Total	Pay Date	Confirmed on Bank Statement
S Millard-Jones	Salary, Homeworking & Mileage, PAYE & NI	£420.43		£420.43	31/05/26	
S Brooke	Planning	£		£	10/06/26	
SALC	Planning	£80.00		£80.00	10/06/26	
Parish Council websites	Annual charge	£262.20	£58.44	£350.64	10/06/26	
S Millard-Jones	Laptop purchase	£699.00		£699.00	10/06/26	
Microsoft	F1 licence	£2.08		£2.08	10/06/26	Pay to clerk
Microsoft	E3 licence	£31.00	£6.20	£37.20	10/06/26	Pay to clerk
S Millard-jones	Accounts ring binder	£3.33		£3.33	10/06/26	Pay to clerk
Friends of Frome Hospital	Defibrillator donation	£750.00		£750.00		

It was **resolved** to pay the above by cheque/internet banking.

b) Approval of the bank reconciliation (R) 30th April 2026
TOTAL £27,197.23

05/13 Road Closures:
All on the website.

05/14 Correspondence:
Road consultation – request for traffic lights. Write to MP Sabine to ask to be kept in the loop.
Cllr Stickley will feedback from Frome in Bloom.
Thynne & Keyford Educational Foundation – Cllr Dowling & Mark Kaye.

05/15 Items for next agenda:
Repair of Fingerposts

05/16 Date for next meeting: Wednesday 10th of June 2026

There being no further business, the meeting was closed at 20.10.

Chair Signature…….Date……..